

# Mizrachi Organisation Child Safe Reporting Process

## Reporting a concern that **DOES** involve Mizrachi Staff or volunteer

Mizrachi is committed to creating and upholding a child safe organisation where protecting children and preventing and responding to child abuse is embedded in practice of all volunteers, staff, committee members and religious leaders.

**If a Child is in immediate danger or harm please call the Police on 000 (triple Zero)**

### What is reportable

There are five types of conduct that is reportable. A person must make a report when they form a reasonable belief, that a worker or volunteer has committed reportable conduct or misconduct that may involve reportable conduct.

- sexual offences committed against, with or in the presence of a child
- sexual misconduct committed against, with or in the presence of a child
- physical violence against, with or in the presence of a child
- any behaviour that causes significant emotional or psychological harm to a child
- significant neglect of a child

### Who can report

Staff  
Contractors  
Volunteers  
Religious leaders

Children  
Young People  
Parents/ carers  
Members

### When to report

Upon immediately becoming aware of the incident or forming a reasonable belief (within 24 hrs).

Contact Child Safe Officer Rabbi Mark Steiner M: 0422 718 026 if you would like support or assistance to make a report.

You can make a report:

- Face to face
- In writing (email/ letter)
- Phone call

Fill out the Mizrachi Incident Report form within 24 hours.

### How to report

### Who to report to

Contact the Mizrachi President,  
Dr Danny Lamm  
M: 0408 408 929 E: danny@lamm.com.au  
OR: Rabbi Danny Mirvis M: 0408 781 840  
AND: Victoria Police – Dial 000

Please contact Dr Ilana Nayman  
E: ilananayman@gmail.com if you have concerns regarding the reporting process.

### Next steps - Mizrachi will:

- **Support staff/ volunteers** - ensure support is provided to provided to staff/ volunteers to assist with making a report and to provide appropriate follow up
- **Keep records** - ensure all appropriate records are complete and filed accordingly
- **Review** - review risk mitigation strategies, training requirements and polices and procedures

### The President will:

- **DETERMINE** if reportable conduct may have occurred
- **NOTIFY** the Commission within **72 hrs/ 3 business days** of becoming aware of a reportable allegation
- **INVESTIGATE** an allegation (*subject to police clearance on criminal or family violence matters*)
  - Advise the Commission who is undertaking the investigation
  - Manage the risks to children and support child, family, staff member or volunteer involved
- **UPDATE** the Commission within **30 calendar days** you must provide the Commission detailed information about the reportable allegation and any action you have taken
- **OUTCOMES** notify the Commission of the investigation findings and any disciplinary action the head of entity has taken (or reasons for no action)